

Employer:	City of Mission
Job Title:	Purchasing Agent
Job Type:	Employee
Job Status:	Full Time
Hours / Shifts:	Not Applicable
Salary Range:	D.O.Q.
Job Location:	Mission, TX
Relevant Work Experience (Time):	5 - 7 yrs
Relevant Work Experience (Education/Position):	Executive (SVP, VP, Dept Head, etc)
Education Level:	Bachelor's Degree
Job Description:	<p>Please contact City of Mission Human Resources Department at 956-580-8734 or nmunguia@mission.lib.tx.us for job description.</p> <p>Special Requirements Experience in municipal purchasing environment required with extensive knowledge of State of Texas Purchasing Laws, must be bondable, Certified Municipal Purchasing Agent preferred, but can be obtained within twelve (12) months of hire, accounting background preferred.</p>
Contact Person:	Noemi Munguia
Contact Phone:	956-580-8734
Contact Email:	nmunguia@mission.lib.tx.us
Employer Web Site:	www.missiontexas.us