

Employer:	City of Grapevine
Job Title:	Purchasing Agent
Job Type:	Employee
Job Status:	Full Time
Hours / Shifts:	40 hrs/wk
Salary Range:	\$5,930 - \$8,598/mo.
Job Location:	501 Shady Brook, Grapevine, TX 76051
Relevant Work Experience (Time):	5 - 7 yrs
Relevant Work Experience (Education/Position):	Manager (Staff Supervisor)
Education Level:	Bachelor's Degree
Job Description:	<p>Provide control and consistency to the procurement and disbursement of all supplies, materials and equipment of the desired grade and quality at prices favorable to the City.</p> <p>Requires a BS in business administration or a related field with 5 years of professional purchasing and warehousing experience of which 2 years are supervisory.</p>
Special Requirements	Apply online thru the city website www.grapevintexas.gov
Contact Person:	Jerriann Farris
Contact Phone:	817-410-3176
Contact Email:	jfarris@grapevintexas.gov
Employer Web Site:	www.grapevintexas.gov
Confirmation	Send a copy of the form data to your own email address.